

STATINTL

NOTE: SEE INSTRUCTIONS ON REVERSE						JOB NUMBER					
Approved For Release 2000/08/25 : CIA-RDP58-00453R000200180010-4						109 12489					
ORD		BUILDING		ROOM	PHONE	THIS DATE					
		J		1711	3436	10 March 1952					
BRANCH OR OFFICE		DIVISION		SECTION		DATE JOB REQUIRED					
Office of General Counsel						20 March 1952					
SERVICE REQUIRED	X	SIZE	NUMBER OF ORIGINALS	COPIES REQUIRED ON EACH	TOTAL NUMBER OF COPIES	PRINT	X	BINDERY	X	DISPOSITION OF STENCILS, NEGATIVES, PLATES, COPY, ETC.	X
PHOTOSTAT				NEG.		ONE SIDE	X	ASSEMBLED		RETURN	X
				POS.		TWO SIDES		UNASSEMBLED		RETAIN	
PHOTOGRAPHY				NEG.		HEAD TO HEAD		FASTENED		DESTROY	
				PRINTS		TUMBLE HEAD		PUNCHED			
MICROFILM				NEG.		PAPER		PADDED		ESTIMATED MONTHLY USAGE	
				PRINTS		KIND	COLOR	ADDRESSED			
OZALID							White	PERFORATED		CLASSIFICATION	
COMPOSING						INK		RERUN DATA	X		
						COLOR	NUMBER	TO BE RERUN			
								NOT TO BE RERUN		Secret	
REMARKS:											
DELIVERY RECEIPT											
THE SERVICE ORDERED ON THIS REQUISITION RECEIVED											
19											
Approved For Release 2000/08/25 : CIA-RDP58-00453						STATINTL					
FORM NO. 36-2 JUL 1950						(SIGNATURE OF RECEIVING OFFICIAL)					
						16-62490-1					
						(SIGNATURE OF REQUISITIONING OFFICIAL)					

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INSTRUCTIONS

Submit this requisition in triplicate for each type of job. The blue copy will be returned with the date of its receipt and the requisition JOB NUMBER indicated.

Always refer to requisition JOB NUMBER when inquiring about work.

When requesting reruns reference should be made to the prior JOB NUMBER under "Remarks."

Name, building, room, phone, etc. appearing at the top of the requisition should be that of the person most familiar with the job.

Determine definitely what is wanted before sending copy for reproduction. Rebuilding a form in proof is expensive, often costing more than the original composition.

(OVER)

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